

Restroom cleaning and restocking checklist

Walk each restroom early in the day and tick the lines you find done.

Restroom or floor _____ Building _____

Checked by _____ Date _____

Every service

- ☐ Toilet and urinal bowls scrubbed
- ☐ Seats, hinges, fixture sides and bases wiped
- ☐ Sinks, faucets and counters washed and dried
- ☐ Mirrors polished edge to edge
- ☐ Touch points disinfected for the label dwell time
- ☐ Trash cans and sanitary bins emptied and relined
- ☐ Splashes cleared from walls by sinks and urinals
- ☐ Floor swept and mopped toward the door

Weekly

- ☐ Partitions and stall doors washed on both sides
- ☐ Floor around toilet bases and under urinals hand scrubbed
- ☐ Dispenser covers and the wall behind them wiped
- ☐ Pipes under sinks and the wall below counters cleaned
- ☐ Baseboards and floor corners detailed
- ☐ Partition tops, ceiling vents and mirror tops dusted
- ☐ Door frame, kick plate and push side washed

Deep work (write the month)

- ☐ Tile machine scrubbed and grout lines cleaned
- ☐ Walls and partitions washed in full
- ☐ Mineral build-up removed from faucets and fixtures
- ☐ Light fixtures and high vents cleaned
- ☐ Dispensers emptied, washed and refilled
- ☐ Door hardware and hinges detailed

Restocking

- ☐ Toilet paper in every stall, spare roll where possible
- ☐ Paper towels at each sink
- ☐ Hand soap in every dispenser
- ☐ Hand sanitizer stations filled
- ☐ Seat covers by each toilet
- ☐ Can liners on hand for trash and sanitary bins

Follow-up

- ☐ Missed lines noted with the room
- ☐ Notes passed to your Fieldstone supervisor

Notes
