

Medical and dental office cleaning: what we clean

Follow the patient's route from the front door to the exam rooms, ticking as you go.

Practice _____ Address _____
Walked by _____ Date _____

Front door and check-in

- ☐ Path from the entry to the front desk
- ☐ Check-in ledge and counter
- ☐ Waiting-room seats, chair arms included
- ☐ Door handles and light switches
- ☐ Bins emptied

Exam rooms and operatories

- ☐ Rooms done in the order your protocol sets
- ☐ Counters and sinks
- ☐ Chair arms and light handles
- ☐ Sterilization area counters
- ☐ Charts, files and screens left unread and unmoved
- ☐ Terminal clean of a room when booked

Restrooms

- ☐ Patient restrooms cleaned nightly
- ☐ Fixtures wiped
- ☐ Soap and paper restocked

Staff areas

- ☐ Staff lounge and kitchen
- ☐ Private offices
- ☐ Front desk work surfaces around paperwork

Floors

- ☐ Hallway floors finished last
- ☐ Entry floor and front-desk path in wet weather
- ☐ Operatory floor refinishing booked for closed days
- ☐ Hallway floor care on days the office is closed

Timing and products

- ☐ EPA-registered disinfectant kept wet for the label dwell time
- ☐ Crew starts after the last patient on late nights
- ☐ Day porter for waiting room and restrooms, if booked
- ☐ Shared halls and restrooms in a professional building, if on the plan

Notes
